

Lower Mainland Sheep Producers Association

www.lmspa.ca

Saturday July 29, & Sunday July 30, 2023

On the Albion Fairgrounds 23448 Jim Robson Way, Maple Ridge, BC
In Golden Ears Winter club curling rink (Planet ice)

VENDORS REGISTRATION FORM

Section 1 - ** Please make a copy and keep for your records**

Name of business: _____

Contact name: _____

Address: _____

City: _____ Prov: _____ Postal code: _____

Phone: _____ cell: _____

Website: _____ Email: _____

Description of business: _____

Booth space: single booth size is 10' x 10'. Electricity available. Tables and chairs by request.

	Cost each	Quantity	Total
1 booth space 10' x 10'	\$140		
Tables 8'	\$30.00		
Chair	\$5.00		
Electricity (free)		Yes No	
Membership Fee \$30			

Payment due by July 1, 2023.

We accept Cash (do not mail cash) OR Cheque's payable to *Lower Mainland Sheep Producers Association*
OR e-transfer sheepproducers@gmail.com

*Cancellation policy: if a vendor wishes to cancel, the request must be in writing and a refund of half of the table fee will be returned to the vendor. **NO REFUNDS** after July 15, 2023*

For more information call: Marianne @ 604-785-3859

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Section 2 - ** Please make a copy and keep for your records**

Vendor FAQ

NAME: LMSPA Wool 'n Ewe A-Fair

LOCATION:

We are joining the Maple Ridge Country Fest and will be **INSIDE** the lockable **Golden Ears Winter club curling rink**. The Curling rink has a polished concrete floor

DATE & TIME: Saturday, July 29 and Sunday July 30, 2023

Open to Public from 10:00 am - 5:00 pm.

Vendors/Artisans **MUST** be present for the duration of both days.

SET UP: on Friday July 28 between 3pm-8pm OR Saturday July 29 between 7am - 9am

There is a large door at back of building for easy unload & loading. NO setup after 9am

TAKE DOWN: starting at 5:00pm on Sunday

You are responsible for removing his/her unsold items and all of your display at the end of the sale including removing garbage and boxes. All rented tables and chairs are to be cleaned, stacked and put in designated area.

SCHEDULE: There will be a schedule for the day available on the website and for pickup at the Sale. Events example: sheep shearing, fleece & sheep judging, viewing of judged fleece, LIVE fleece auction, Awards & Artisan demo's.

PARKING - There is free Vendor parking. All other parking is \$2 and by donation

ADMISSION: FREE

BOOTH SPACE: One booth space is 10' deep x 10' wide. You may request more than one booth space. (2 booth spaces would be 10' deep x 20' wide) etc.. A floor plan will be available closer to the date of the sale. There are no dividers between booths.

TABLES & CHAIRS: Are by request/rent only as we have to rent them from an outside business. If you have your own set up we strongly encourage you to use it.

ELECTRICITY: Electricity is available. Please bring extension cords and/or power bars to reach.

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WIFI: There is Guest WIFI in the building but can be weak in certain areas of the building.

SECURITY: There will be 24 hour security on the grounds from Wed. July 26 – Mon. July 31.

FACILITIES: Wheelchair accessible and washrooms are available inside the building.

INSURANCE: Vendors are required to give copy of proof of event insurance. If you do not carry such insurance, you can pay an extra fee of \$30 to become a member of the LMSPA and be covered under our liability policy for 1 year. This fee will ONLY cover you when at LMSPA events. Vendors are responsible for his/her own goods. LMSPA will not be responsible for any theft, loss, or damage incurred by the Vendor to sale goods or personal effects.

BUSINESS:

1. The booth fee is due at time of reading, signing and returning of this Application Form. **Application deadline is July 1, 2023** to hold your space.
2. The Vendor will be allowed to sell only those items representative of his/her business, such as discussed/reviewed with LMSPA. Only items discussed at the time of application will be sold at your table
3. **DO NOT bring or sell raw or unprocessed Fleece** – this includes from **ALL** fibre animals.
4. The Vendor will not bring in any other seller or provider of goods at his/her table without the prior approval of LMSPA.
5. LMSPA reserves the right to final say in set-up, display and approval of all of the Vendors products.
6. The Vendor will be responsible for his/her own sales for the duration of the day.
7. The Vendor will be responsible for any special packaging necessary for his/her product.
8. The Vendor will be respectful to other Vendors and will not undercut, heavily discount or change prices on any of his/her goods for the duration of the sale. A discount bin is acceptable as long as it is set up at the beginning of the sale.

PROMOTION: LMSPA will promote this event through our website, social media and fibre-related contacts.

If you have a business card we would be happy to promote your business in our monthly newsletter and on our Website.

If you have any questions, please contact Marianne @ 604-785-3859

I HAVE READ SECTIONS 1 & 2 OF THIS APPLICATION

Signature_____ Date:_____